

# Workflow Tilburg University

Reinjet Oostdijk – Project Manager en Data Representative

# Inhoud presentatie

- Proces beschrijving
  - Toetsing ethiek, datamanagement en AVG
  - Beoordeling toetsing
- Online tool – vragenlijst
- Online tool – review process
- Management rapportage

# Proces



# Proces – inhoud formulier

## 1. Algemene informatie

- Achtergrond informatie
- Onderzoeksvraag
- Methode, procedure en materiaal.

## 2. Ethiek (*nationale code gedragswetenschappen*)

- Participanten

## 3. Data Management

- Data opslag en archivering
- Data delen

## 4. AVG – Verwerkingsregister

- Verwerking type data en anonymisering
- Pre-DPIA



# Online ERB Tool

- Van word document naar online formulier
- Smart form
- Office365 – Power Apps
- Online review systeem



**Personal information**

General information

Ethics

Data storage

Data sharing

GDPR

Submit

[Save as concept](#)[General information >](#)

### Faculty

At which faculty do you want to submit your application?\*

TSB



### Department

At which department are you working?\*

Select department



### Information principale investigator

Your title(s)

Prof.  Ir.  Dr.  Mr.

Placeholder



ANR\*

Initials\*

Last name\*

E-mail\*

Show co-authors



Will you archive your data in a data repository?

Yes  No

**Access to data**

Who has access to the raw data during the data collection period?

|      |      |
|------|------|
| Name | Role |
|------|------|

Add person

*Persons with access to raw data will be added here*

|             |              |  |
|-------------|--------------|--|
| Niels Aarts | Co-applicant |  |
|-------------|--------------|--|

✕ Abort

## Research application form



GDPR

### Submit your research application

All information is complete, you are ready to submit!

Save as concept

Submit application





Personal information



General information



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Assigning

< Personal information

All documents are in English.

Commissionmember ERB

Find items 

Reviewer

Find items 

Datamanagement/ GDPR officer

Find items 

Final review by (by default secretary)

Find items 

Comments



Personal information



General information



Ethics



Data storage

Screen comments



Comment

**Faculty**

At which faculty do you want to submit your application?

TSB



**Department**

At which department are you working?

Developmental Psychology



**Information principale investigator**

Please select your title(s)

Prof.

Ir.

Dr.

Mr.

Mrs.



12345

n

aarts

niels@tiu.nl

Dit is een commentaar





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Review



Judge

&lt; Personal information

Save as concept

Judge &gt;

Do you think this research is WMO Liable?

 Yes  No  Unclear/partly  Not applicable

Will the research as described plausibly lead to relevant insights in the field of the social and behavioral sciences?

 Yes  No  Unclear/partly  Not applicable

Is there a less burdening method to gain the same insights?

 Yes  No  Unclear/partly  Not applicable

Is it plausible that the insights gained from the research are in proportion to the burden and risks imposed on participants?

 Yes  No  Unclear/partly  Not applicable

Is the research carried out in suitable locations or institutes?

 Yes  No  Unclear/partly  Not applicable



Personal information



General information



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Review



Judge

< GDPR

**Commissionmember ERB**

How do you judge this application?



**Submit**

**Reviewer ERB**

How do you judge this application?



**Submit**

Screen: Personal information

Dit is een commentaar



Scientific and societal relevance

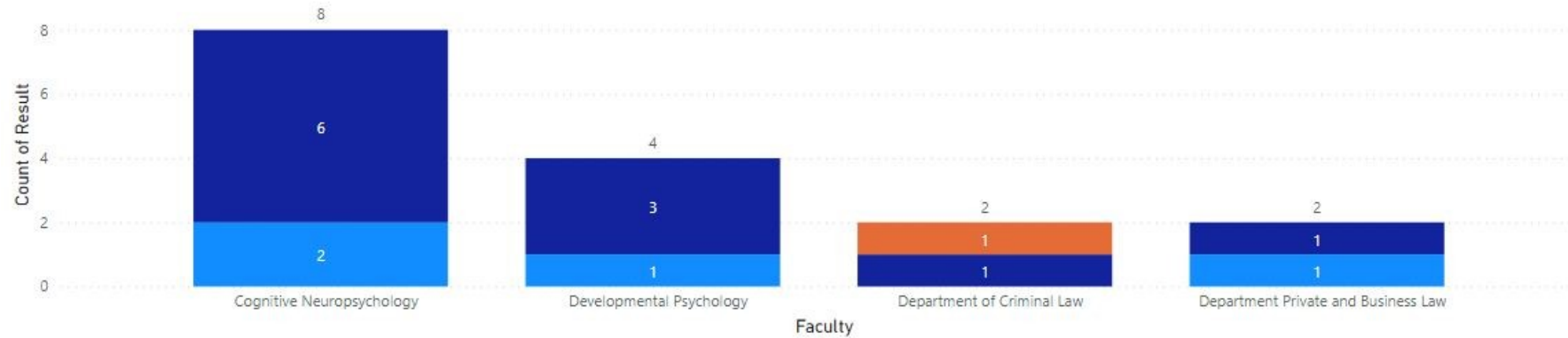
nog een commentaar



# Management rapportage

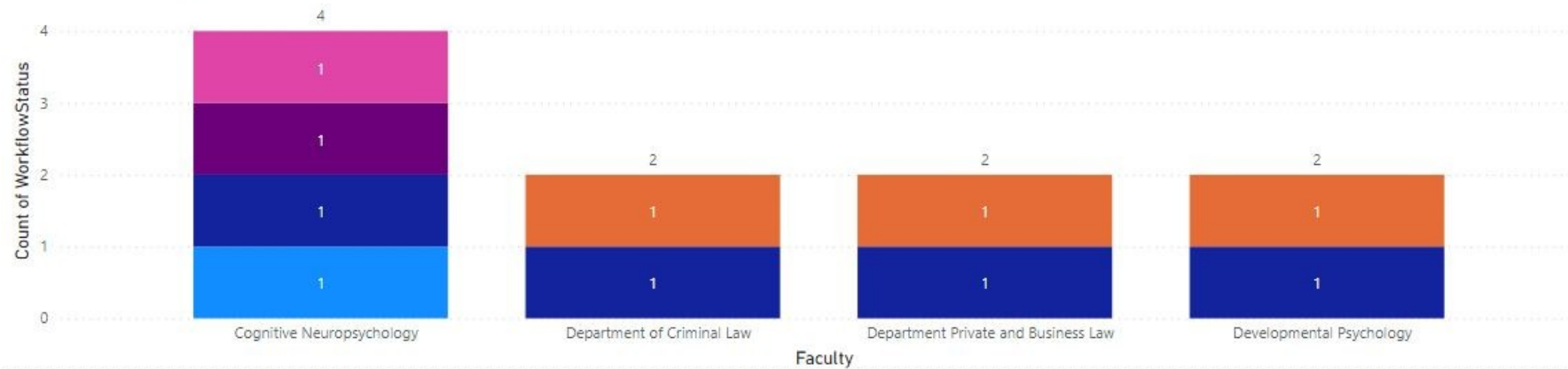
## Results

Result ● Approved ● Not set ● Rejected



## Status

WorkflowStatus ● Approval ● Judged ● Saved ● Secretary review ● Submitted



Power BI

